



# **F.A.Q.**

## **Frequently Asked Questions**

**Vacation Bible School**

**Concordia Publishing House  
St. Louis, Missouri**

## **What is a FAQ?**

This FAQ answers frequently asked questions about *Gadget's Garage* VBS materials.

This FAQ is not conclusive, but we hope it helps you when planning your Vacation Bible School.

Thank you for the work and energy you give to serve the children who attend Vacation Bible School.

*The VBS Team*

## **If your question is not in the FAQ . . .**

E-mail [vbsteam@cph.org](mailto:vbsteam@cph.org)

**Thank you for hosting the *Gadget's Garage* VBS!**

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# Where is it?

<b>Program Need</b>	<b>Resource</b>
<b>Adult Bible study</b>	<i>Plug In! Adult Bible Study</i>
<b>Clip art</b>	<i>Director CD</i> in the <i>Director Guide</i> ; <i>Leader CDs</i> in <i>Small VBS Elementary Leader Guide</i> and <i>Gizmo &amp; Friends Preschool Leader Guide</i> ; Web site: <a href="http://cph.org/vbs">cph.org/vbs</a>
<b>Closing program options</b>	<i>Director CD</i> in the <i>Director Guide</i> , and <i>Leader CD</i> in the <i>Opening &amp; Closing Leader Guide</i> have PowerPoint program that matches a closing program in the <i>Director Guide</i> and on the CDs. The <i>Leader CD</i> in the <i>Small VBS Elementary Leader Guide</i> has a Rich-Text version.
<b>Crafts</b>	<i>Imagine That! Crafts Leader Guide</i> ; sample crafts in <i>Starter Kit</i> ; <i>Small VBS Elementary Leader Guide</i> ; <i>Gizmo &amp; Friends Preschool Leader Guide</i>
<b>Decorating ideas</b>	<i>Leader Guides</i> ; <i>CDs</i> ; <i>Director Guide</i> ; <i>catalog</i>
<b>Director Guide</b>	In regular <i>Starter Kit</i> ; on <i>Leader CD</i> in <i>Small VBS Elementary Leader Guide</i> in the <i>Small VBS Starter Kit</i> .
<b>FAQs</b>	<b>Web site: <a href="http://cph.org/vbs">cph.org/vbs</a></b>
<b>Learning areas, centers</b>	<i>Gizmo &amp; Friends Preschool Leader Guide</i>
<b>Mission projects</b>	<i>Mission Leader Guide</i> ; <i>Director Guide</i>
<b>Music</b>	<i>Robot Rhythms CD/Song-Action DVD Combo Pack</i> and <i>Music Scores</i> come in the <i>Starter Kit</i> . <i>Robot Rhythms CD</i> comes in the <i>Small VBS Starter Kit</i> . <i>Passalong CDs</i> are sold in sets of 10. The <i>Leader CD</i> in the <i>Preschool Leader Guide</i> has preschool songs. <i>Music Scores</i> are also available as a download from <a href="http://cph.org">cph.org</a> .
<b>Online registration</b>	<i>Our Garage Online Registration</i>
<b>Planning helps</b>	<i>Director Guide</i> with <i>Director CD</i> in the <i>Starter Kit</i> ; <i>Director Guide</i> is also on the <i>Leader CD</i> in the <i>Small VBS Elementary Leader Guide</i> in the <i>Small VBS Starter Kit</i>
<b>Program overview</b>	All guides; <i>Overview and Recruitment DVD</i> (in <i>Starter Kit</i> ); Web site: <a href="http://cph.org/vbs">cph.org/vbs</a>
<b>Publicity ideas &amp; samples</b>	<i>Director Guide</i> with <i>Director CD</i> comes in the <i>Starter Kit</i> . The <i>Director Guide</i> is on the <i>Leader CD</i> in the <i>Small VBS Elementary Leader Guide</i> . A <i>Director Pack</i> with sample resources comes in both kits. A <i>Publicity Kit</i> is available at <a href="http://cph.org/vbs">cph.org/vbs</a> .
<b>Skits</b>	<i>Skit DVD</i> ; available as a download from <a href="http://cph.org">cph.org</a>
<b>Small VBS Starter Kit contents</b>	<i>Small VBS Elementary Leader Guide</i> with <i>Leader CD</i> (leader resources for all activities organized by day); <i>Director Pack</i> ; reproducible <i>Robot Rhythms Music CD</i> ; sample <i>Elementary Bible Pack</i> and <i>Preschool Bible Pack</i> (student books); <i>Mission Leader Guide</i> ; <i>Bible Memory Verse Posters</i> ; <i>Large Theme Poster</i> , <i>Gizmo Puppet</i> , <i>Eureka Stick</i> , and product samples
<b>Song lyrics</b>	<i>Director CD</i> ; <i>Leader CD</i> in <i>Opening and Closing Leader Guide</i> (PowerPoint®, PDF, RTF files)
<b>Starter Kit contents</b>	<i>Director Guide</i> ; <i>Director Pack</i> ; 6 <i>Site Leader Guides</i> (Opening/Closing, Storytelling, Bible Challenge, Snack, Crafts, Games); <i>Gizmo &amp; Friends Preschool Leader Guide</i> ; sample <i>Preschool and Elementary Bible Packs</i> (student books); <i>Overview and Recruitment DVD</i> ; <i>Gadget's Garage</i> craft samples; <i>Mission Leader Guide</i> ; <i>Robot Rhythms CD/Song-Action DVD Combo Pack</i> ; <i>Music Scores</i> ; <i>Eureka Stick</i> ; <i>Gizmo Puppet</i> ; <i>Bible Memory Verse Posters</i> ; <i>Large Theme Poster</i> , <i>Skit DVD</i> , sample <i>Group Leader Guide</i> , and product samples
<b>Volunteer recruitment</b>	<i>Overview and Recruitment DVD</i> (recruitment commercials included) in the <i>Starter Kit</i> or by request, <i>Director Guide</i> with <i>Director CD</i> ( <i>Starter Kit</i> )
<b>Worship resources</b>	<i>Opening &amp; Closing Leader Guide</i> with <i>Leader CD</i> ; <i>Robot Rhythms Music CD</i> ; <i>Small VBS Elementary Leader Guide</i> with <i>Leader CD</i>

See the *VBS 2009 Catalog* for more information or visit our Web site at [cph.org/vbs](http://cph.org/vbs)

# A

## Adobe Reader resources

Adobe Reader software works with Macintosh and Windows computer systems.

Adobe Reader opens files with PDF extensions (e.g., vbs.pdf). You cannot open Rich-Text files with it.

You can print PDF files or save them to your computer, but regular PDF files cannot be changed or edited.

Fill-in PDF forms on the *Director CD* and *Leader CD* in the *Small VBS Elementary Leader Guide* can be saved to your computer with the changes you make.

Links to installers for Adobe Reader are provided for Macintosh and Windows systems on all *Leader CDs* that have PDF files—the *Director CD* and *Leader CDs* in the *Transform Me! Bible Stories Leader Guide*, *Build-a-Bot Bible Challenge Leader Guide*, and *Opening & Closing Leader Guide* (for *Power Up! Openings* and *Eureka! Closings*).

## Adult Bible study

Adults learn in depth about the wonder and workmanship of Jesus in the *Plug In! Adult Bible Study* (32-0932). It covers the same five Bible stories found in the daily lessons. The same guide is used by leaders and participants. It has leadership tips and answers to the questions in the back.

## Ages of children for each student resource

- Preschool materials are for children who have not yet attended kindergarten, ages 3–5.
- Elementary materials are for children who have completed kindergarten through grade 6, approximately ages 5–12.
- Youth materials can be used by kids going into grade 5 and higher. The *Wired! Youth Bible Study* leads youth through the five wonder-filled Bible stories, helping them to deepen their knowledge and their relationship with Jesus. Youth leaders need the correlating *Wired! Leader Guide*. The Bible studies are also useful for training and preparing *Group Guides* (leaders of small groups of up to six children) since the guides use the same five Bible stories.
- Adult material, the *Plug In! Adult Bible Study*, is for teens or adults. This Bible study can also be used for volunteer training. It uses the same five Bible stories as the children's program.

# B

Bible Stories				
Day	Bible Story	Main Ideas	Bible Memory Verse	Connector/Premise
1	God made the universe. Genesis 1-2 A Mighty Wonder	God made the world for you and me.	I praise you, for I am fearfully and wonderfully made. Psalm 139:14	Hands
2	Jesus turned water into wine. John 2:1-11 A Water Wonder	Jesus transforms you and me.	If anyone is in Christ, he is a new creation. The old has passed away; behold the new has come. 1 Corinthians 5:17	Mind
3	Jesus tells a seed story. Luke 8:4-15 A Growing Wonder	God's Word grows in you and me.	You are God's field. 1 Corinthians 3:9 Preschool verse: Blessed are those who hear the word of God and keep it. Luke 11:28 NKJV	Ears
4	Jesus showed His power. Luke 9:28-36 A Glowing Wonder	Jesus shows His power for you and me.	The gospel . . . is the power of God for salvation to everyone who believes. Romans 1:16	Eyes
5	Jesus appeared on the Emmaus road. Luke 24:13-35 A Risen Wonder	Jesus creates new life for you and me.	Create in me a clean heart, O God, and renew a right spirit within me. Psalm 51:10	Heart

## Recorded Bible stories

- Recorded Bible stories are on the *Storytelling Leader CD*.
- We intended to put the recorded Bible stories on the *Small VBS Elementary Leader CD*, but the files were too large. The stories and their associated storytelling scripts are available to download on an FTP site. If you want the Bible stories, send an email to the VBS Team at [vbsteam@cph.org](mailto:vbsteam@cph.org). We will send them the Web site link and a password. Sound files are available for CDs and mp3 players.

# C

## CD resources

We have two kinds of CD resources:

**1. Enhanced CDs** have audio, text, and multimedia resources. All *Leader CDs* work with Macintosh and Windows systems. They include these kinds of files:

- Audio files in two formats, mp3 to play in a computer CD or mp3 player; and files that play in a CD player.
- RTF (Rich-Text Format) files are basic word processing files that retain simple formatting, such as paragraphs, indents, tabs, bolds, italics, and bullets. These files can be edited and saved to a computer. Most word processing or desktop publishing programs automatically convert and open these files. If the program does not open, consult the word processing or desktop publishing manual for help.
- JPEG is the format used for clip art. These files can be imported by most word processing or desktop publishing programs to customize publicity, letters, and documents. Save them on a computer and most computers will show thumbnails or previews.
- PDF files are read or printed with Adobe Reader. If a CD has PDF files, Adobe Reader Installers are provided free on it. To install the program, double-click on the Reader file folder, then on the correct operating system icon. Follow the directions. Reboot the system after installation.
- TXT files include help files and other guidance files
- Clip art, only on the *Director CD*, *Preschool Leader CD*, and *Small VBS Elementary Leader CD*.
- PPT files are used by PowerPoint, a slide projection program in the Microsoft Office Suite. Only the *Director CD* and *Opening & Closing Leader CD* have PowerPoint slides. These CDs also have a link to a free PowerPoint Viewer program that lets you view or print but not edit the slides. To create or edit, you need the full PowerPoint program.

2009 Enhanced CDs have automatic menus that open when you put the CD in a computer's CD drive.

CDs include:

- *Director CD*. See details on pages 10–11.
- *Leader CDs* in *Leader Guides* for Preschool, Opening & Closing, Storytelling, Bible Challenge, and Small VBS. See LEADER CDs on pages 14–16.

**2. Audio CD**, the *Robot Rhythms CD* (32-0984) comes in the *Small VBS Starter Kit* and as part of a combo-pack with the *Song-Action DVD* in the *Starter Kit*. It has 10 theme songs and 3 hymns. See MUSIC, pages 18–19 for details.

## Clip art (JPEG)

Clip art is featured on the *Director CD*, *Preschool Leader CD*, and *Small VBS Elementary Leader CD*. Limited clip art is also available on the VBS Web site, [cph.org/vbs](http://cph.org/vbs).

## Closing program

The Director Guide has an outline and ideas for a closing program on p. 104–105. The program includes kids' participation in singing and optional recitations. It can use PowerPoint slides or Posters from the *Director CD, Opening & Closing Leader Guide CD, or Small VBS Elementary Leader Guide* (no PowerPoint).

With the Closing program, kids get to share what they learned about Jesus with their parents, and parents get to see and hear their kids' witness about Jesus. See the *Director Guide* for ideas about social events to combine with a closing program as well as ideas for bringing kids and families into weekend worship services, follow-up ideas, and ideas for a *Gadget's Garage* Reunion. (Remember, the *Director Guide* is on the *Leader CD* for the *Small VBS Elementary Leader Guide* as a PDF file.)

## Computer resources

See CD RESOURCES on page 7, DIRECTOR CDs on pages 10–11 and DVD RESOURCES on pages 11–12.

## Course overview

Every *Leader Guide* has an overview chart in the front of the book. There's also an overview chart on page 2 in the catalog. See page 6 of this FAQ for an abbreviated chart. An overview can also be found on our Web site [cph.org/vbs](http://cph.org/vbs).

## Crafts

- The Craft Leader uses the *Imagine That! Crafts Leader Guide* or the crafts sections of the *Small VBS Elementary Leader Guide* and *Gizmo & Friends Preschool Leader Guide*. The guide includes directions and suggestions for all of the craft components. The *Starter Kit* has a sample of each craft.
- *Gadget's Garage* crafts have a clear Gospel message. The directions in the *Imagine That! Crafts Leader Guide* have presentations for leaders to use to reinforce the Bible stories and theme. Students can also add Christian symbols to the crafts as statements of faith.
- Components are provided for creating a variety of crafts. You can provide some local resources.

## CRAFTS FOR 2009

Day & Craft	Item number	For ages	Components	You may need
Day 1: Creation Suncatcher	32-0972	All ages	Suncatcher in the shape of a globe with the words "God created the world"	Permanent markers or suncatcher paint; ribbon or string
Day 2: Transform-a-Mask	32-0970	All ages	Die cut and scored mask representing the face of Gizmo. Includes elastic to hold it on!	Crayons, water color or permanent markers, or colored pencils; miscellaneous decorating items: beads, wire, washers, buttons, etc.
Day 3: Sow and Seed Sand Art	32-0971	All ages	Art board with Sower and the Seed theme that allows you to peel off a coating to expose the sticky surface for sand	Sand; permanent markers, crayons, colored pencils, or gel pens; spoons, containers; decorating items such as glitter, sequins, confetti
Day 4: My Bot Kit	32-0975	6 and up. Not recommended for children 5 and under	Cardboard card with die cut pieces of a mini robot to punch out, assemble, and decorate	Crayons, water color or permanent markers, gel pens, or colored pencils
Day 5: Lace-It-Up-Hearts	32-0874	All ages	Die-cut cardboard heart with holes punched around for lacing two pieces together	Crayons, permanent markers, gel pens colored pencils; string, yarn; transparent tape

# D

## Decorated set

We recommend putting a set in the space for *Power Up! Openings & Eureka! Closings* since this is where skits are performed or the *Skit DVD* is shown and these sites share space and decorations. The set can be as simple or complex as desired. The *Director Guide* gives detailed instructions for it, or use your own imagination.

## Decorating ideas

The *Director Guide* has decorating suggestions as well as site descriptions with decorating ideas (pp. 45–75). All *Site Leader Guides* (e.g., *Build-a-Bot Bible Challenge*) have decorating suggestions. Additional decorating ideas are visualized in the catalog.

All of these resources come in the *Starter Kit*. People who use the *Small VBS Starter Kit* will find the *Director Guide* as a PDF on their *Leader CD* in the *Small VBS Elementary Leader Guide*.

## Director CD

The *Director CD* in the *Director Guide* makes VBS administrative jobs a breeze with its versatile resources. The CD works with both Macintosh and Windows systems. Help for using this CD is in the back of the *Director Guide*. The CD includes these resources:

- **AUDIO**

- Robot Sound Effects* (10 minutes)

- **PDF RESOURCES**

- Complete *Director Guide*; Decorating checklist; Director evaluation; Leader devotions; Get List; VBS for 1–30 kids; VBS for 31–150 kids; VBS for 151–300 kids; VBS for 301–450 kids; VBS for 451–600 kids; Bot-Building Instructions; Build-a-Bot Bible Activities; Snack Prayers; Snack Supply Chart; Prayer calendar; Gadget’s Garage Mural (2 sizes, in color and line-art); Get list; Preschool lyrics; 2 *Robot Rhythms* CD face templates; *Robot Rhythms* lyrics; *Robot Rhythms* lyrics & actions; Using the CD templates; 5 Bible verse posters; Theme Bible verse poster; 5 Main Idea posters; 5 Text Message Posters; 44 Decorating Posters (including site signs), some in multiple sizes; 10 Coloring pages, 5 Bible art, 5 Gizmo

- **Volunteer Resources**

- Encouragement catcher & directions; Training: Bible study questions, Games Site, Music Site, Snack Site, Share the Gospel

- **Fill-in PDFs**

- Budget worksheet; Choosing dates; Curricular review; Custom plan; Decorating committee; Decorating to-do list; Director evaluation; Donations & sponsor thanks; Final report; Group Guide 1st day letter; Invitation to closing program; Needs & wishes; Publicity plan; Purpose & goals worksheet; Registration form; Rotation groups; Sign in & out elementary; Sign in & out preschool; Space plan; Special events; Sponsor letter; Supply request; Volunteer needs; Volunteer recruit letter; Volunteer recruit log; Volunteer roster; Volunteer sign up; Volunteer thank you

- **Letters**

1st day Group Guide letter; 1st day parent letter elementary; 1st day parent letter preschool; Grown up letter preschool; Recruitment letter; Sponsor letter

- **CLIPART:** All clip art images available (same as Small VBS Elementary Leader CD)

- **RICH-TEXT RESOURCES**

Bible memory verses and theme Bible verse; 5 Main Ideas; *Gadget's Garage* Closing Celebration; 2 *Robot Rhythms* CD face templates; *Robot Rhythms* lyrics; *Robot Rhythms* lyrics & actions; Using the CD templates; Get List; Decorating checklist, Decorating to-do list; Director job description; Director Planning Calendar; Registration form; Volunteer Commissioning; Volunteer Roster; Volunteer training script; 1st day parent letter elementary; 1st day parent letter preschool; Follow up letter; Friend letter; Sponsor letter; bulletin notes; 22 job descriptions

- **POWERPOINT SLIDES**

*Gadget's Garage* animated; Logo animated; Invite a friend; *Gadget's Garage* Closing Celebration (closing program); Sign-Up animated 1; Sign-Up animated 2; Theme Bible verse; Welcome animated; 13 *Robot Rhythm* lyrics sets; 9 Preschool lyrics sets

- **ALSO:** help file; how to play sound; copyright clarification; printing legal-size posters; PowerPoint tips

- **LINKS** to Adobe Reader and PowerPoint Viewer installers

## Director resources

- The *Director Guide* (32-0962) comes in the *Starter Kit*. A complete PDF file of the *Director Guide* is on the *Director CD* in the *Director Guide*.
- A complete PDF file of the *Director Guide* also comes on the *Leader CD* in the *Small VBS Elementary Leader Guide* in the *Small VBS Starter Kit*.
- You may order the *Director Guide* separately. It includes everything customers need to plan a successful program.
- See SMALL VBS STARTER KIT on page 26, STARTER KIT on page 27.

## Drama and skit resources

A *Skit DVD* comes in each *Starter Kit* has a *Skit DVD*. The DVD makes it easy to do a quality presentation with less fuss. It simplifies the Opening and Closing Leader's job and saves time.

The *Skit DVD* features Gadget, a teen genius inventor, and his latest invention, a robot named Gizmo. The situations the characters face in the garage introduce kids to five wonder-filled Bible stories. The opening skit reveals the focus or main idea of the day and sends kids off for their daily activities. The closing skit welcomes everyone back and reinforces the day's activities.

Skit scripts are also available for those who choose to do live drama as a downloadable product at cph.org. (32-0934).

## Drama people (where to use them)

You can utilize your drama people in skits at *Opening and Closing* or at *Transform Me! Bible Stories* Site where they help kids act out the Bible stories each day. Their important talents are needed there!

## DVD resources

- The *Overview and Recruitment DVD* comes in the *Starter Kit*. It includes these sections: *Introducing Gadget's Garage*, two commercials (one to recruit volunteers, one to recruit kids), and the five segments for showing a closing each day about the *Teaching Tools for India Schools Mission Project*.
- *Skit DVD* is an essential resource! The DVD makes it easy to do a quality presentation with less fuss. It simplifies the Opening and Closing Leader's job and saves time. The *Skit DVD* comes in the *Starter Kit* or by request individually (32-0945) along with other essential resources.
- *Song-Action DVD* visualizes actions for 9 theme songs (See Song List at MUSIC, p. 18.)

## E/F

## Essential resources

All essential leader resources for a successful VBS program are found in each of our *Starter Kits*. **Just** add a Student Book for each child.

Please note that the *Small VBS Starter Kit* does not include a preschool program. The *Gizmo & Friends Preschool Leader Guide* can be purchased separately (32-0900).

### OTHER HELPFUL AND IMPORTANT RESOURCES

- *Bible Posters* (32-0996) for the *Transform Me! Bible Stories* Site.
- *Gadget's Garage Craft Components*. The *Starter Kit* has samples. See pages 8–9 for details about crafts.
- *Gadget Wristees* (32-0923) to designate small groups. The *Starter Kit* has a sample.
- *Robot Rhythms Passalong CDs* (32-0985) available in packs of 10.
- Decorating items and publicity items shown in the *VBS 2009 Catalog*.
- *Faith-in-Motion Lenticulars* (32-0920) make it fun for kids to share the message long after VBS. Each of the five lenticular has the day's Main Idea, emphasis, and Bible memory verse. Order one set for each student.

### 2. PRESCHOOL PROGRAM (for children ages 3-5)

- *Gizmo & Friends Leader Guide* (32-0900) in the *Starter Kit*. Must be purchased separately if you choose to do preschool with the *Small VBS Starter Kit*.
- *Preschool Pals Bible Pack* (32-0960). Sample in the *Starter Kit* and *Small VBS Starter Kit*.
- *Gizmo Puppet* (32-0981). If you do openings and introduction to the Bible stories together, you need just one for the whole program; otherwise, one per class.

### 3. YOUTH PROGRAM (for teenagers, junior high, or high school)

- *Wired! Youth Bible Study* (32-0965)
- *Wired! Youth Leader Guide* (32-0905)

### 4. ADULT PROGRAM

*Plug-In! Adult Bible Study Guide* (32-0932)

# Fund-raising

Use our *Fund-raising Pack* (32-0912) to create a VBS Collectible Corner. Set up before and after services or other church functions. Sell *Gadget's Garage* souvenirs to generate excitement and raise funds for your VBS program or for the mission project. How does it work? Here is an example:

Your church gets the 12 pack of "It's All About Jesus" magnets (32-0931) as part of the *Fund-raising Pack* which sells for \$9.99 per package. Your church actually receives them at a savings of 25% by purchasing the *Fund-raising Pack*, which makes your cost \$7.49 for the pack or \$0.62 each. You then sell the magnets in the VBS Collectible Corner for whatever price you choose, say \$1.99. You then receives \$1.37 profit on each magnet sold. This process will work for any of the souvenirs or collectibles found in the VBS catalog. The *Fund-raising Pack* gets you started with:

- **One large theme poster for publicity – (32-0993)**
- **50 offering envelopes for cash donations – (32-0989)**
- **12 "It's All About Jesus" magnets – (32-0924)**
- **12 Gadget's Garage theme magnets – (32-0931)**
- **10 pack of Gadget's Garage Sticker sheets – (32-0957)**
- **10 pack of Gadget's Garage Pencils – (32-0919)**

## G/H/I

### ***Gizmo Robot Puppet***

*Gizmo Robot Puppet* (32-0981) is an valuable resource for elementary and preschool programs. Gizmo is featured in *Power Up! Openings* and *Eureka! Closings*. The puppet is used in conjunction with the *Skit DVD* or live drama where the adventures of a teen genius inventor and his latest invention, Gizmo, lead kids through the five wonder-filled Bible Stories.

### ***Group Guide Books (for small-group leaders)***

To lead the post-story discussions at *Transform Me! Bible Stories*, real-life story discussions at *Invent-a-Snack* and building activities at *Build-a-Bot Bible Challenge*, Group Guides need *Group Guide Books* (32-0906). This content is not found anywhere else.

# J/K/L

## Junior high youth

See MIDDLE SCHOOL YOUTH resources on page 17.

Also see VOLUNTEERS, HOW TO INVOLVE MIDDLE SCHOOL YOUTH on p. 27.

## Leader CDs

NOTE: Sound files on the CDs are in formats for CDs and mp3 players.

Here is a list of the specific content on each *Leader CD*.

### 1) Preschool Leader CD

#### • AUDIO

*Robot Sound Effects* (10 minutes); 5 Gizmo sound effects for puppet plays; “Gizmo’s Call,” a poem  
Songs: Jesus Loves Me; God Made Me; God Made the World; My God Is So Great; We Love to  
Come to God’s House; Love in a Box; Praise Him, Praise Him; He Is Lord; Go, My Children,  
with My Blessing

5 recorded Bible stories; 5 recorded Bible memory verse rhythms

#### • PDF RESOURCES

Letter to grown-ups; Opening & closing handout; Preschool sign in & out; Preschool song lyrics;  
Puppet skits; Recipes; 5 Bible rhythm scores; 10 Closing posters, 5 line-art, 5 color; 10 Coloring  
pages, 5 Bible art, 5 Gizmo; 17 line-art pictures for Day 1 Storytelling; 23 signs for Day 5 Storytelling;  
13 decorating posters and site signs, all with four or more options (color, line art, etc.); 5 Poster Fun  
activities

#### • RICH-TEXT RESOURCES

Letter to grown-ups; Preschool song lyrics; Puppet skits; Recipes

#### • CLIPART

5 color Gizmo images, 5 line-art Gizmo images

#### • LINK to Adobe Reader installer

#### • ALSO: help file; how to play sound; copyright clarification; printing legal-size posters

### 2) Opening & Closing Leader CD

#### • AUDIO: *Robot Sound Effects* (10 minutes); 5 Gizmo sound effects for puppet plays

#### • PDF RESOURCES

*Gadget’s Garage Mural* (2 sizes, in color and line-art); Get list; Puppet scripts; Sign In & Sign Out  
Sheet; Volunteer Survey; Worship orders (p. 58 in Leader Guide); Preschool lyrics; 2 *Robot Rhythms*  
CD face templates; *Robot Rhythms* lyrics; *Robot Rhythms* lyrics & actions; Using the CD templates; 5  
decorating posters (most in multiple sizes); 5 Bible verse posters; Theme Bible verse poster; 5 Main Idea  
posters; 5 Text Message Posters; 5 Responsive Scripture Readings; 5 Responsive Prayers

#### • POWERPOINT SLIDES

*Eureka! Closing*; *Gadget’s Garage animated*; *Logo animated*; *Power Up! Opening*; *Power Up! Opening  
animated*; *Welcome (animated)*; 5 Bible memory verses and theme Bible verse; 5 Main Ideas; 5 Text  
Messages; *Gadget’s Garage Closing Celebration* (closing program); 5 Opening presentations and 5  
Closing presentations that match the Leader Guide; 13 *Robot Rhythm* lyrics sets; 9 Preschool lyrics sets;  
Apostles’ Creed; Closing Worship; Lord’s Prayer; Luther’s Morning Prayer; Opening Worship

### • **RICH-TEXT RESOURCES**

Bible memory verses and theme Bible verse; 5 Main Ideas; *Gadget's Garage* Closing Celebration (closing program); Opening and closing outlines; Orders of worship; Puppet Plays; Responsive Scripture and Prayers; 2 *Robot Rhythms* CD face templates; *Robot Rhythms* lyrics; *Robot Rhythms* lyrics & actions; Using the CD templates

• **LINK** to Adobe Reader and PowerPoint Viewer installers

• **ALSO:** help file; how to play sound; copyright clarification; printing legal-size posters

## **3) Storytelling Leader CD**

### • **AUDIO**

*Robot Sound Effects* (10 minutes); 5 recorded Bible stories

### • **PDF RESOURCES**

Gadget's Garage Mural (2 sizes, in color and line-art); Get list; Volunteer Survey; Day 1: 3 images, Song Lyrics, Song Posters; Day 2: Cana Wedding Mural; Day 3: Lyric sheet and Refrain Posters; Day 4: Mountain Mural; Day 5: 31 Sign Posters (in color and line-art), Refrain posters

### • **RICH-TEXT RESOURCES**

Days 1–5 Storytelling Scripts

• **LINK** to Adobe Reader installer

• **ALSO:** help file; how to play sound; copyright clarification; printing legal-size posters; PowerPoint tips

## **4) Bible Challenge Leader CD**

### • **AUDIO**

*Robot Sound Effects* (10 minutes); 5 learning tracks of Bible memory verse rhythms; 5 performance tracks of Bible memory verse rhythms (2 repeats only)

### • **PDF RESOURCES**

Bot-Building Instructions; Build-a-Bot Bible Activities; Build-a-Bot Bible Challenge Sign; Get list; Volunteer Survey; Welcome Poster; 5 Bible memory verse posters; Theme Bible verse poster; 5 Bible memory verse scores; 5 Bookmark sheets; 5 Bot-Building Bible verse sheets; Group Guide Supply Marker; ID Strips; 5 Main Idea Posters

### • **RICH-TEXT RESOURCES**

Bible memory verses; Bot-Building Bible verses; Get list; Main Ideas

• **LINK** to Adobe Reader installer

• **ALSO:** help file; how to play sound; copyright clarification; printing legal-size posters

## **5) Small VBS Elementary Leader CD**

NOTE: This CD gets EVERYTHING on the Director and Leader CDs plus new or revised content for them.

NOTE: Recorded Bible stories did not fit on this CD because they took too much space. If customers want the recorded stories, they can email the VBS Team at [vbsteam@cph.org](mailto:vbsteam@cph.org). We will sent them a Web site and password so they can download the recordings and their associated storytelling scripts. Sound files are available for CDs and mp3 players.

### • **AUDIO**

*Robot Sound Effects* (10 minutes); 5 Gizmo sound effects for puppet plays; 5 learning tracks of Bible memory verse rhythms; 5 performance tracks of Bible memory verse rhythms (2 repeats only)

### • **PDF RESOURCES**

Director resources: Director Guide; Decorating checklist; Director evaluation; Leader devotions; VBS for 1–30 kids; VBS for 31–150 kids

- **Volunteer Resources:** Encouragement catcher & directions; Training: Bible study questions, Games Site, Music Site, Snack Site, Share the Gospel
  - **Fill-in PDFs:** Budget worksheet; Choosing dates; Curricular review; Custom plan; Decorating committee; Decorating to do list; Director evaluation; Donations & sponsor thanks; Final report; Group Guide 1st day letter; Invitation to closing program; Needs & wishes; Publicity plan; Purpose & goals worksheet; Registration form; Rotation groups; Sign in & out elementary; Sign in & out preschool; Space plan; Special events; Sponsor letter; Supply request; Volunteer needs; Volunteer recruit letter; Volunteer recruit log; Volunteer roster; Volunteer sign up; Volunteer thank you
  - **Letters:** Group Guide 1st day letter; 1st day parent letter elementary; 1st day parent letter preschool; Grown up letter preschool; Recruitment letter; Sponsor letter
  - **For Openings & Closings:** Gadget's Garage Mural (2 sizes, in color and line-art); Get list; Puppet scripts and their Closing Posters; Puppet Plays (alternative if you use Skit DVD or scripts); Sign In & Sign Out Sheet Volunteer Survey; Worship orders (p. 58 in Leader Guide); Gadget's Garage Poster; Preschool lyrics; 2 *Robot Rhythms* CD face templates; *Robot Rhythms* lyrics; *Robot Rhythms* lyrics & actions; Using the CD templates; 5 decorating posters (most in multiple sizes); 5 Bible verse posters; Theme Bible verse poster; 5 Main Idea posters; 5 Text Message Posters; 5 Responsive Scripture Readings; 5 Responsive Prayers; Logo Poster
  - **For Storytelling:** Gadget's Garage Mural (2 sizes, in color and line-art); Get list; Volunteer Survey; Day 1: 3 images, Song Lyrics, Song Posters; Day 2: Cana Wedding Mural; Day 3: Lyric sheet and Refrain Posters; Day 4: Mountain Mural; Day 5: 31 Sign Posters (in color and line-art), Refrain posters
  - **For Bible Challenge activities:** Bot-Building Instructions; Build-a-Bot Bible Activities; Build-a-Bot Bible Challenge Sign; Get list; Volunteer Survey; Welcome Poster; 5 Bible memory verse posters; Theme Bible verse poster; 5 Bible memory verse scores; 5 Bookmark sheets; 5 Bot-Building Bible verse sheets; Group Guide Supply Marker; ID Strips; 5 Main Idea Posters
- And:** 10 Coloring pages, 5 Bible art, 5 Gizmo; 43 decorating posters (most in multiple sizes and line-art as well as color); Prayer calendar files
- **CLIP ART:** All clip art images available (same as *Director CD*)
  - **RICH-TEXT RESOURCES**  
Bible memory verses and theme Bible verse; 5 Main Ideas; *Gadget's Garage* Closing Celebration (closing program with posters or slides); Opening and closing outlines; Orders of worship; Puppet Plays; Responsive Scripture and Prayers; 2 *Robot Rhythms* CD face templates; *Robot Rhythms* lyrics; *Robot Rhythms* lyrics & actions; Using the CD templates; Get List; Decorating checklist, Decorating to-do list; Director job description; Director Planning Calendar; Registration form; Volunteer Commissioning; Volunteer Roster; Volunteer training script; Bot-Building Bible Verses; 1st day parent letter elementary; 1st day parent letter preschool; Follow up letter; Friend letter; Sponsor letter; Opening and closing outlines; Orders of worship; Puppet Plays; Puppet Plays (alternative if you use Skit DVD or scripts); Responsive Scripture and Prayers; Days 1–5 Storytelling Scripts

- **LINK** to Adobe Reader and PowerPoint Viewer installers

- **ALSO:** help file; how to play sound; copyright clarification; printing single pages; printing legal-size posters

## **Leader resources**

### **Leader Devotions**

*Leader Guides* have Leader Devotions for each lesson. The devotions are also on the *Director CD*.

### **Leader Guides**

A copy of the *Leader Guide* and accompanying *Leader CDs* for each Site comes in the *Starter Kit*. Extras can be ordered separately. Guides include:

- *Gizmo & Friends Preschool Leader Guide*, for ages 3–5 who have not attended kindergarten. Includes CD.
- *Power Up! Openings & Eureka! Closings Leader Guide*. Includes CD.
- *Transform Me! Bible Stories Leader Guide*. Includes CD.
- *Build-a-Bot Bible Challenge Leader Guide*. Includes CD.
- *Imagine That! Crafts Craft Leader Guide*
- *Gadget's Games Leader Guide*
- *Invent-A-Snack Leader Guide*
- *Mission Leader Guide*
- *Group Guide Book* (for small-group leaders)

The Small VBS Elementary Leader Guide is the only guide in the *Small VBS Starter Kit*. If you want to have a separate preschool program, order a Gizmo & Friends Preschool Leader Guide. This resource was not included in the kit because not every small VBS has a separate preschool program. See pages 20–21.

## **M**

### **Macintosh® computers**

Our CD and DVD resources are compatible with Macintosh computers as well as Windows systems.

### **Middle school youth volunteers**

See VOLUNTEERS, HOW TO INVOLVE MIDDLE SCHOOL YOUTH (JR. HIGH), on pages 28–29.

## Middle school youth resources

You can add VBS for youth ages 13 and older by using the *Wired! Youth Bible Study* (32-0965) and *Wired! Youth Leader Guide* (32-0905). Inductive questions let youth share their experiences and insights, making the materials adaptable for middle school and high school youth.

## Missing product

Concordia Publishing House will gladly replace missing items with no charge for the item or the freight. To replace missing or damaged product, contact Kim Busby at ext. 1348 or [kim.busby@cph.org](mailto:kim.busby@cph.org).

## Mission project

Living for Jesus—doing good works for Him— takes on special meaning at Eureka! Closing each day when kids get to hear about the *Teaching Tools for India Schools Mission Project*.

By bringing offerings for schools in India, kids put their faith to work, share the love of Jesus, and open the door for children in India to learn about Christ. This important connection helps kids understand some of the great, exciting things God prepared for us to do for Him.

Every dollar donated provides technology and upgrades to Lutheran schools in India and shares the love of Jesus with Indian children and their families!

More information about the *Teaching Tools for India Schools Mission Project* is available in the *Mission Leader Guide* that is included in both *Starter Kits*.

The *Skit DVD* and *Overview and Recruitment DVD* have video segments to show at *Eureka! Closing* each day, as outlines in the *Opening & Closing Leader Guide*.

## Music

### ***Robot Rhythms CD***

*The Small VBS Starter Kit* contains the reproducible *Robot Rhythms CD*, a \$19.99 value.

The *Starter Kit* contains a combo-pack of the *Robot Rhythms CD/Song-Action DVD*.

You can listen to clips of the songs and see clips of the song actions on the CPH VBS Web site at [cph.org/vbs](http://cph.org/vbs). **The CDs include these songs:**

#### **Theme songs**

**G.A.D.G.E.T. Song**

**Workmanship (theme Bible verse song, Ephesians 2:1–10)**

**Builder of Everything**

**Wonderfully Yours**

**God Made Me**

**A Heart to Believe**

**New Creation**

**Sow Us Some Seed**

**Climb the Mountain**

**Good News**

## Theme hymns

**God, Who Made the Earth and Heaven**

**'Tis Good Lord to be Here**

**Let Us Ever Walk With Jesus**

## Song Actions & Song-Action DVD

The *Robot Rhythms Song-Action DVD* shows actions for nine theme songs (not “Climb the Mountain.”). This DVD is part of the *Robot Rhythms CD/Song-Action DVD Combo Pack* (32-0950) and is included in the *Starter Kit*.

See actions and lyrics for nine theme songs in the *Power Up! Openings & Eureka Closings Leader Guide*, on its *Leader CD*, and on the *Director CD*. These Leader Guides come in the *Starter Kit*.

Although not shown separately in the catalog, the *Song-Action DVD* can be purchased individually by request, primarily for users of the *Small VBS Starter Kit* for \$15.99. Simply call Customer Service at 1-800-325-3040. Written actions and lyrics are in the *Small VBS Elementary Leader Guide* and its *Leader CD*.

## Scores

Scores for all songs on the *Robot Rhythms CD* are included in the *Starter Kit* and *Small VBS Starter Kit*. Scores have full accompaniment and guitar chords.

## Guitar chords

Guitar chords are included on the printed scores and downloadable scores of the *Robot Rhythms*.

## PowerPoint & RTF lyrics

PowerPoint® lyrics files for *Robot Rhythms* are on the *Leader CD* in the *Opening & Closing Leader Guide* (32-0945) and the *Director CD* in the *Director Guide*. Use the slides to project lyrics.

Both resources also have Rich-Text files (RTF) of the lyrics. Make your own song sheets or copy and paste lyrics into programs or service bulletins.

The *Small VBS Elementary Leader Guide* has lyrics pages in the back and lyrics files on its *Leader CD*.

## Reproducibility

Most *Robot Rhythms* music resources are reproducible for the year of purchase—recordings, lyrics, scores, actions, and slides. The *Song-Action DVD* is NOT reproducible!

You can copy scores or make their own lyric sheets or overhead transparencies. You can add lyrics to bulletins or program folders. You can copy the PowerPoint slides to multiple computers. You can also copy the audio recordings for their own use for the year of purchase.

- 1) These resources may be copied for local programs only.
- 2) Our reproducible music has very generous rights, but the music may not be sold at any price or for any reason, even to cover duplication costs.
- 3) Copies of the music may not be *given* or *sold* to another congregation or organization to use for another VBS. Inappropriate use defrauds composers and producers.

4) You may not charge any amount for the copies, even to cover supplies. Questions? Please call our copyrights office at 1-800-325-0191. Use the following credit line on items they copy: Copyright © 2009 Concordia Publishing House. Reproduced by permission.

REMEMBER, if you do not want the hassle of making you own copies, purchase *Robot Rhythms Passalong CDs* (32-0985) in bundles of 10 for \$21.99.

## N/O/P

### Online registration

Online registration is available for Gadget's Garage through *Our Garage*. Create a thematic Web site for your church and allow kids to register online. Check for more details on the [cph.vbs.org](http://cph.vbs.org) Web site. Just click on the *Our Garage* tab at the top of the main page.

### Ordering

You can order directly from Concordia by calling 1-800-325-3040. You may also order online at [cph.org/vbs](http://cph.org/vbs). VBS materials are also sold at local Christian bookstores.

### Out of stock

If an item runs out of stock, we reprint or reorder when possible. Items that are backordered are mailed as soon as they are available. The system will say whether an item has been backordered or is out of stock.

Stock-outs are possible since we cannot always reorder some resources in time to serve customers. We recommend you order early, especially for crafts.

### Overview and Recruitment DVD

The *Overview and Recruitment DVD* comes in the *Starter Kit*. It includes three sections: *Introducing Gadget's Garage*, two commercials (one to recruit volunteers, one to recruit kids), and the *Teaching Tools for India Schools Mission Project*.

### PDF (Adobe files)

Use Adobe Reader to open and print PDF files. These files usually have theme designs. You cannot edit or adjust them. See CD RESOURCES, page 7 for more details.

### Prayers

Daily theme-related prayers are outlines in the *Openings & Closing Leader Guide* and in the Opening and Closing outlines of the *Small VBS Elementary Leader Guide*. A worship page in the back of each guide also has a prayer for each day.

## Preschool program

Preschoolers are not part of the elementary rotation program. Instead, preschoolers explore in the comfort of their own space. Leaders can choose from a couple of organization options, including having preschoolers spend part of their day in small groups, rotating to three different sites. See the *Gizmo & Friends Preschool Leader Guide* for details.

The *Gadget's Garage* preschool program is for children who have not attended kindergarten and who are between three and five years of age. See PRESCHOOL LEADER NEEDS.

## Preschool leader needs

Leaders need the *Gizmo & Friends Preschool Leader Guide* plus *Gizmo & Friends Bible Packs* (student books). For openings and closings leaders need *Gizmo Puppet* (32-0981). See PUPPET, below.

### ***Gizmo & Friends Leader Guide***

A copy comes in the *Starter Kit*.

If you order the *Small VBS Starter Kit*, the *Gizmo & Friends Leader Guide* must be purchased separately (32-0900).

### ***Gizmo & Friends Bible Pack***

This preschool *Student Book* (32-0960) includes five *Leaflets*, a *Gadget's Garage Poster* and all the stickers needed for the course. A sample comes in the *Starter Kit* and the *Small VBS Starter Kit*.

## Publicity and promotion

Find a sample of most publicity pieces in the *Director Pack* in the *Starter Kit* and *Small VBS Starter Kit*. Each item may be ordered separately.

- *Large Poster* (32-0993) 22" x 17"
- *Postcard* (32-0909) standard size
- *Doorknob Hangers* (32-0992)
- *Student Certificates* (32-0959) 5 ½" x 8"
- *Letterhead* (32-0988) 8½" x 11"
- *Outdoor Banner* (32-0910) 24" x 48"
- *Name Tags* (32-0999) 4" x 2½"
- *Hello Gizmo! Inflatable Display* (32-0911) 5 feet tall
- *Offering Envelopes* (32-0989)

## Publicity kit

A free *Publicity Kit* is available online at [cph.org/vbs](http://cph.org/vbs).

## Puppet

*Gizmo Robot Puppet* (32-0981) is used during the elementary program openings and closings. Preschool children also meet Gizmo in their own openings and closings. If you follow the schedule in the *Preschool Leader Guide* and *Openings & Closing Leader Guide*, you can stagger these events and share a puppet.

Gizmo is made of shiny material that kids will love. He is approximately 15" tall.

# Q/R

## Recorded Bible stories

Recorded Bible stories are on the *Storytelling Leader CD*.

We intended to put the recorded Bible stories on the *Small VBS Elementary Leader CD*, but the files were too large. The stories are available for customers to download on an FTP site. If you want the Bible stories, send an e-mail to the VBS Team at [vbsteam@cph.org](mailto:vbsteam@cph.org). We will send you the web site link and a password.

## Recruitment resources

The *Director Guide* has an expanded section for volunteer recruitment and training.

The *Overview and Recruitment DVD* has one commercial for recruiting volunteers and one commercial for recruiting kids. Both of these come in the *Starter Kit*.

The *Leader CD* in the *Small VBS Elementary Leader Guide* has a PDF *Director Guide* with the same content. The *Small VBS Starter Kit* does not have DVD, but you may request one by calling Customer Service at 1-800-325-3040. The video can also be viewed online at [cph.org/vbs](http://cph.org/vbs).

## Reproducible resources

You can copy reproducible resources, including *Robot Rhythms CD*, for your church use only. Materials may not be sold, transferred, or given to another church. This statement appears on all of our reproducible products:

“All rights reserved. The purchaser has permission to create copies of these materials for the purpose of preparing and conducting the Vacation Bible School program. These resources may not be transferred or copied to another user. Copies for profit or commercial use are prohibited. No other reproduction, storage in a retrieval system, or transmission, in any form or by any means, electronic, mechanical, photocopying, recording, or otherwise, is allowed without the prior written permission of Concordia Publishing House.”

See MUSIC, pages 18–19 for details about *Robot Rhythms* resources.

### **These CPH VBS resources are reproducible:**

- *Robot Rhythms CD*
- Select resources on the *Director CD*
- Select pages (as marked) in *Leader Guides*

## Reunion

Plan a *Gadget's Garage* reunion! The *Director Guides* give ideas for how to invite kids back and what to do. You may purchase souvenir items to hand out at the reunion, such as *Pencils* (32-0919) and *Sticker sheets* (32-0957). See the *2009 VBS Catalog* for more ideas.

## RTF (Rich-Text files)

Concordia *Director* and *Leader CDs* have Rich-Text files (RTF). These files are basic word-processing files that retain simple formatting such as paragraphs, indents, tabs, bolds, italics, and bullets. These files can be edited and saved to a computer. Most word processing or desktop publishing programs automatically convert and open these files. If the program does not open, consult the word processing or desktop publishing manual for help. See CD RESOURCES, page 7 for more information.

## S

### Same-age program

Although the *Small VBS Starter Kit* was made for churches that have only one or two leaders, its Leader Guide has resources configured by day, which would work very well for a same-age program!

To clarify, that means the *Small VBS Elementary Leader Guide* has Day 1 opening, Bible story, Bible challenge activities, snack, game, craft, and closing together. Practically, that means that you could give this guide to a teacher to use in a same-age, traditional format.

You may share a Leader Guide with another leader, but if you need more than one Leader CD at a time, we recommend buying another Guide and CD.

You could also adapt site rotation with same-age sensitivity by putting kids of the same age in each G.A.D.G.E.T. Group (small group) and similarly-aged small groups in each rotation group. See SMALL GROUPS on pages 24–25.

### Senior high youth

See YOUTH RESOURCES, page 30 for youth Bible study resource information.

See VOLUNTEERS, HOW TO INVOLVE YOUTH, page 29.

### Site rotation

#### How does site rotation work?

It all starts at *Power Up! Opening* where kids meet their Gadget Groups and Group Guides, sing, pray, and are introduced to the daily main idea, Bible Story, and Bible memory verse. Use live drama or our fabulous *Skit DVD* to introduce kids to Gadget and his most recent work-in-progress invention.

After opening, kids move on to discover how God works in our lives at five rotation sites. *Transform Me! Bible Stories*, *Build-A-Bot Bible Challenge*, *Invent-a Snack*, *Gadget's Games*, **and** *Imagine That! Crafts* all reinforce the day's teachings and help kids remember the lessons and share the good News of Jesus Christ long after Vacation Bible School is over.

The day ends at *Eureka! Closings* where kids sing along with more of our catchy, engaging songs, pray, and visit *Gadget's Garage* one more time. They also can learn more here about the *Teaching Tools for India Schools* mission project.

## **Site rotation may not be as new to you as you think.**

- If you mixed grades for openings, closings, music, crafts, snacks, or games, you used a form of site rotation.
- If you selected special leaders for music, crafts, games, snacks, openings, and closings based on their strengths and talents, you used a site-rotation concept.

## **Why does CPH offer site rotation?**

Customers tell us their number one problem is getting and keeping volunteers. Site rotation uniquely addresses the continuing challenges of staffing, recruitment, and space usage.

Volunteers love *Gadget's Garage* site rotation because they get to do what they do best. Recruiting is easier because jobs match volunteers' interests and strengths, such as crafts, music, or drama.

Volunteers appreciate less prep work. Instead of preparing and teaching every part of a lesson, Site Leaders have one job. Site Leaders prepare less content (about 20 minutes) and repeat it several times. Everyone works together to teach the whole lesson. Each Site Leader has a Leader Guide for easy, creative, and fun planning.

You need volunteers for less prep positions too. The Group Guide position is perfect for someone with little experience or time to prepare. Group Guides lead small groups of five to six kids through every site. They befriend the kids and lead them in tasks assigned by Site Leaders.

Space usage improves because you don't need a classroom for every grade. Instead, you need six areas for one to 150 kids. (Remember, opening and closing share a space.)

And yes, kids love it!

## **Sites**

*Gadget's Garage* site-rotation program has seven sites. Everyone meets together in a large group at the beginning at *Power Up! Openings*.

**Then kids rotate with 1-5 small groups (six or fewer kids) to five sites, moving every 20 minutes:**

- ❑ Transform Me! Bible Stories
- ❑ Build-a-Bot Bible Challenge
- ❑ Gadget's Games
- ❑ Invent-a-Snack Snacks
- ❑ Imagine That! Crafts

Finally, everyone comes back together in a large group for *Eureka! Closings*.

## **Skit and drama resources**

See DRAMA AND SKIT RESOURCES, page 11.

## **Skit DVD**

See DRAMA AND SKIT RESOURCES, page 11.

## **Small groups (G.A.D.G.E.T. Groups)**

*Gadget's Garage* kids help each other learn in G.A.D.G.E.T. Groups with five to six friends. Some VBS Directors prefer mixed-age groups with a child from each grade completed, kindergarten through grade 5.

Others prefer groups of the same age. Each has unique benefits. Directors need to decide whether same-age or mixed-age groups will work best in your program.

If directors previously used VBS in same-age classrooms, same-age G.A.D.G.E.T. Groups may make the transition to site rotation easier for volunteers and students. However, mixed-age groups have unique blessings and directors may want to consider using them. With some flexibility, either choice can work well and meet all your needs.

Mixed-age G.A.D.G.E.T. Groups include kids of different ages or grades. They might include a child from each completed grade, K–5, or any combination, such as two kindergarteners, two second graders, and two sixth graders.

Carefully consider the benefits as directors decide which group type to use.

### **Benefits of same-age G.A.D.G.E.T. Groups**

- Children from the same grade or age search, learn, and grow together.
- Directors can rotate all G.A.D.G.E.T. Groups with kids of the same age through the sites together. Site Leaders can tailor discussions and activities for age appropriateness.
- Special-needs students may relax with friends they know well. Group Guides and group members can provide individual help when needed.
- Kids enjoy being with friends and nurturing existing relationships.
- Directors can easily accommodate requests to put same-age friends in the same G.A.D.G.E.T. Group. This makes it easier for kids to invite friends, since they can enjoy *Gadget's Garage* together.
- Remind friends that being in a G.A.D.G.E.T. Group together is a privilege and they need to get involved with other children in their group too.
- Registration and group assignments may be easier, especially if directors have walk-ins.

### **Benefits of mixed-age G.A.D.G.E.T. Groups**

- Younger children look to older ones for help. They observe older students and model their behavior. Discipline problems often lessen.
- Older students develop confidence as helpers and leaders.
- Kids cooperate and learn together. Peer competitiveness lessens. Kids have less inclination to compare themselves to others.
- Discipline problems decrease. Problems with a certain age group disappear.
- New relationships are formed with friends of all ages.
- Special-needs students benefit as students and Group Guides provide one-on-one assistance.
- If directors are able to be flexible, they can honor requests to have friends in the same G.A.D.G.E.T. Group.

### **G.A.D.G.E.T. Group I.D.s**

Identify each G.A.D.G.E.T. Group with a colorful, checkered Wristee (wristband)—black with blue, yellow, white, green, or red (32-0923). Colors shipped randomly in a pack of 10.

### **Group Guide Books (32-0906) for small-group leaders**

Group Guide Books are absolutely essential! Group Guides need them to lead the post-story discussions at *Transform Me! Bible Stories*, real-life story discussions at *Invent-a-Snack* and activities at *Build-a-Bot Bible Challenge*. This content is not found anywhere else.

# Small VBS Starter Kit (NEW)

If you have fewer than 50 students (A group of 30 or fewer elementary or mixed-age kids and up to 20 preschoolers), fewer volunteers, or less space, this kit was designed especially for you (32-0941). Everything you need to know about planning and leading your elementary *Gadget's Garage* program is located in the *Small VBS Elementary Leader Guide*. In addition to this exceptional resource you get:

• <i>Mission Leader Guide</i>	• <i>Gizmo Puppet</i>
• <i>Sample Elementary Bible Packs</i>	• <i>Eureka Stick</i>
• <i>Sample Preschool Bible Packs</i>	• <i>Robot Rhythms Music CD</i>
• <i>Bible Memory Posters</i>	• <i>Director Pack</i> (sample publicity items)
• <i>Large Theme Poster</i>	

NOTE: This kit is for planning and leading an elementary-age VBS. If customers want to include preschoolers, they need to purchase leader and student resources. See PRESCHOOL PROGRAMS, pages 20–21.

## Song actions

Actions and lyrics for nine of the theme songs are found in the back of the *Opening & Closing Leader Guide* included in the *Starter Kit* as well as in the back of the *Small VBS Elementary Leader Guide*. The pages are reproducible.

## Song-Action DVD

The *Robot Rhythms Song-Action DVD* shows actions for the nine theme songs. This DVD is included in the *Starter Kit* as part of the *Robot Rhythms CD/Song-Action Combo Pack*.

Although not shown separately in the catalog, the *Song-Action DVD* can be purchased individually by request. Simply call 1-800-325-3040. The cost is \$15.99.

## Souvenirs

### Theme-related souvenirs

- *Faith-in-Motion Lenticulars (32-0920)*
- *Pencils (32-0919) in packs of 10*
- *Theme Sticker Sheets (32-0957) in packs of 10*
- *Snack Cups (32-0956) in packs of 10*
- *Gadget Bags (32-0980) in packs of 10*
- *Iron-ons (32-0997) in packs of 10*
- *Theme Balloons (32-0998) in packs of 25*
- *Student Certificates (32-0959) in packs of 25*
- *Robot Rhythms Passalong CDs (32-085) in packs of 10*
- *It's All About Jesus Magnets (32-0924) in packs of 12*
- *Gadget's Garage Theme Magnets (32-0931) in packs of 12*
- *Groovin' Gizmo Collapsible Figure (32-0926)*
- *Robot Hand (32-0917)*

# Starter Kit

A great value. *The Starter Kit* (32-0943) contains everything you need to plan and lead a Gadget's Garage Vacation Bible School. This kit now includes all leader resources.

- *Director Guide*
- *6 Elementary Site Leader Guides*
- *Gizmo & Friends Preschool Leader Guide*
- *Sample Gizmo & Friends Preschool Bible Pack*
- *Sample Group Guide Book* (small-group leader guide)
- *Sample Elementary Bible Pack*
- *Sample Gizmo and Friends Bible Pack*
- *Robot Rhythms CD/Song-Action DVD Combo Pack* (reproducible)
- *Sample Crafts*
- *Bible Memory Verse Posters*
- *Wired! Youth Leader Guide*
- *Director Pack* with publicity samples and more
- *Mission Leader Guide*
- *Overview and Recruitment DVD*
- *Sample Faith-in-Motion Lenticulars* (elementary collectible)
- *Robot Rhythms Music Scores*
- Souvenir and product samples
- *Gizmo Robot Puppet*
- *Eureka Stick*
- *Skit DVD*
- *Sample Wired! Youth Bible Study*

## Student books

There are two *Bible Packs*, one for preschool and the other for elementary kids. These resources are essential because kids use them every day at *Gadget's Garage*.

**1) Elementary Bible Packs (32-0963).** Order one Pack for each child, Site Leader, and Group Guide. Each Pack includes five *Buzz Sheets* and a *Bot-Building Activity Sheet*. We recommend handing out *Buzz Sheets* at *Power Up! Openings* or having Group Guides carry them.

- Kids enjoy building their own Bible bot at *Build-a-Bot Bible Challenge*.
- *Buzz Sheets* include *Real-Life Stories* to discuss at *Invent-a-Snack*; *What's the Buzz?* questions for *Transform Me! Bible Stories*; Bible memory verses; and other fun content.
- Kids excitedly take these resources home to share the wonder and workmanship of Christ with their families. Imagine the positive impact on families as they hear the Gospel too.

**2) Gizmo & Friends Preschool Bible Packs (32-0960)** have five leaflets, a *Gadget's Garage Poster*, and all the self-adhesive stickers for preschool. You'll need one for each child and teacher.

## Youth materials

We offer resources for teens in middle school or high school that cover the same five Bible stories as the children's materials.

- *Wired! Youth Bible Study Guide (32-0965)*
- *Wired! Youth Leader Guide (32-0905)*

## Adult materials

We offer an adult Bible study that covers the same five Bible stories as the children's materials, *Plug-In! Adult Bible Study Guide (32-0932)*.

# T/ U/V

## Volunteers

### Volunteers needed for the elementary program (children ages 5–12)

Volunteers of all ages love *Gadget's Garage*. Each volunteer leads one area or task, using their unique gifts and abilities. Together, everyone teaches the lesson.

The elementary program needs one Site Leader at each of the seven sites—*Power Up! Openings*, *Transform Me! Bible Stories*, *Build-a-Bot Bible Challenge*, *Imagine That! Crafts*, *Invent-a-Snack snacks*, *Gadget's Games*, and *Eureka! Closings*. One leader can serve at both openings and closings.

Find folks who enjoy leading large groups or have music skills to lead opening and closing. Recruit your best teachers to lead storytelling and Bible challenge sites. Recruit crafty folks for the crafts site and active, energetic leaders for games. Ask a person with helping gifts to lead snacks.

A VBS with these seven sites can accommodate up to 150 elementary-age children. If a VBS has fewer children, leaders may be able to lead more than one site.

If there are more than 150 children, add five more rotation sites. (Directors don't need more sites for opening and closing since everyone meets together here.) Two sets of rotation sites will serve up to 300 children. See the *Director CD*, PDF resources, Director CD and Director resources folder for specific directions to set up VBS for 1-600 elementary children.

The elementary program also needs Group Guides, small-group leaders, for every 5-6 kids. Group Guides gather their group at the opening and escort them to the five rotation sites before taking them back to closing. Group Guides lead discussions with their small groups after the Bible story and at snacks (*Real-Life Stories*).

**IMPORTANT:** To lead discussions and Bible bot-building activities, Group Guides need *Group Guide Books* (32-0906). This content is not found anywhere else.

Directors also might recruit site helpers, a decorating crew, and administrative helpers. See the *Director Guide* for job descriptions and recruitment helps.

### Volunteers needed for the Preschool program (ages 3-5)

The preschool program needs a teacher or helper for every four to five three-year-olds and six to seven five-year-olds. Make sure every teacher has a helper, even in smaller classes. Many directors limit preschool classes to twenty children and set up other rooms if needed.

### How to involve middle school youth (Jr. high)

Kids who have completed sixth and seventh grades are rich additions to *Gadget's Garage*.

1. Middle schoolers can discover the riches of Christ in their own group with the *Wired! Youth Bible Study Guide*. Youth G.A.D.G.E.T. Groups meet with everyone else at openings and closings, but spend time in their own small groups for Bible study and Bible challenge activities. If desired, they can rotate to crafts, games, and snacks.
2. Be Group Guides or Assistants. Some students may be ready to be Group Guides. Others won't be ready to lead alone, even with training, so let them be Assistants, role models who fully participate at each site. Assistants help with crafts and snacks, get supplies, and run errands.
3. Befriend preschoolers. Young teens with babysitting experience might enjoy helping preschoolers.

4. Assist at Gadget's Garage Sites. Site Leaders need partners to help plan, set-up, lead, and clean up their sites. Connect young teens with Site Leaders who share their interests, such as art, drama, music, or games. They might enjoy helping prepare crafts, props, or decorating items. With instruction, they can show groups how to make a craft or snack.
5. Administrate. Middle schoolers may enjoy helping with registration and daily administrative tasks.
6. Enhance singing in small groups. Before opening day, get musical students together to learn the *Robot Rhythms* songs, hymns, and actions. Ask these groups to lead singing and demonstrate actions during openings and closings.
7. Tech guru. Involve young teens as sound technicians and PowerPoint operators. Many have excellent skills with computer programs and camera equipment.

## How to involve youth

Teens (14-18 years old) can electrify *Gadget's Garage*. Help them find places where they can best use their talents, gifts, and interests. Give enthusiastic teens great experiences in serving Jesus and sharing their faith.

1. Let youth explore God's Word in their own group with the *Wired! Youth Bible Study Guide*. Inductive Bible studies, real-life stories, and fun activities sparkle here. Youth G.A.D.G.E.T. Groups meet with everyone else at openings and closings, but spend time in their own small groups for Bible study and Bible challenge activities. If desired, they can rotate to crafts, games, and snacks.
2. Be a drama queen or king! Have teens traditionally helped with your VBS skits and drama? Great! They'll fit right in as actors and assistants at Bible Stories. The Storyteller also needs assistants to help lead the kids in responses, run A/V equipment, make props, and set up and decorate the area.
3. Lead a G.A.D.G.E.T. Group! Teens make great Group Guides, small-group leaders who guide G.A.D.G.E.T. Groups. Be sure to get them the training they need to be effective.
4. Get in-site. Site Leaders need partners to help plan, set-up, lead, and clean up their site. Connect teens with Site Leaders who share their interests, such as music (Build-a-Bot Bible Challenge), crafts (Imagine That! Crafts), sports (Gadget's Games), foods (Invent-a-Snack), and drama (Transform Me! Bible Stories). Successful assistants could become Site Leaders next year.
5. Get in tune. Recruit teenagers to play instruments or lead songs and actions at *Power Up! Openings* and *Eureka! Closings*.
6. Tech support. Involve teens as sound technicians, photographers, and PowerPoint operators. Many have excellent skills with computer programs and cameras.
7. Assist with preschoolers. Teens with babysitting experience might enjoy working with preschoolers. They assist the children, staff preschool sites, and help with activities. If some teens are ready for more, assign a teaching task each day.
8. Administrate. Friendly teens with strong organizational skills make great registration workers. Their bright smiles and kind words put kids and parents at ease. Teens can help with daily tasks, such as taking attendance and replenishing supplies. They might publish a daily newsletter or prepare take-home information.

## **Recruitment & training resources**

The *Overview and Recruitment DVD* comes in the *Starter Kit* and includes two commercials to recruit volunteers and one to invite kids to *Gadget's Garage*. It also has a site-rotation training section.

The *Director Guide* has expanded helps this year for volunteer training, including a detailed workshop that takes volunteers through a mini rotation and introduces them to the *Gadget's Garage* resources. The *Director Guide* comes in the *Starter Kit*.

# **W/X/Y/Z**

## **Web site**

Discover get information about *Gadget's Garage* on the CPH VBS Web site, [cph.org/vbs](http://cph.org/vbs).

## **Writing songs for VBS**

CPH usually commissions songs for VBS. Occasionally we purchase songs that have been submitted to us. Composers may submit songs for purchase consideration or to give the editor an idea of their style and abilities. Interested persons may contact Cindy Wheeler (Editor) at 3558 S. Jefferson Avenue, St. Louis, MO 63118 or [cindy.wheeler@cph.org](mailto:cindy.wheeler@cph.org).

## **Youth resources**

*Wired! Youth Bible Study* (32-0965) is for ages 13 and up. Inductive questions let youth share their experiences and insights, making the material adaptable for middle school and high school youth. Youth leaders need the correlating *Wired! Youth Leader Guide* (32-0906).

The Bible studies are also appropriate to use for training and preparing Group Guides (leaders of small groups of up to six children).

Also see VOLUNTEERS, HOW TO INVOLVE YOUTH, page 29.

